

1. The student fills in the application and submits it to the thesis supervisor.
2. The supervisor adds their opinion and sends the application to the employee of the Dean's Office of the Faculty, who is responsible for the given field of study.
3. The employee of the Dean's Office forwards the application to the Vice-Dean for approval
4. The employee of the Dean's Office forwards the approved application to the chairman of the commission and opens APD entry for the student by entering defence data
5. The student adds missing data and uploads the thesis into the APD system
6. The chairman prepares the MS Teams videoconference for the distance exam
7. The supervisor verifies the thesis with the anti-plagiarism system and approves the thesis
8. The supervisor sends the anti-plagiarism report to the chairman and to the Dean's Office
9. The supervisor and the reviewer fill in the thesis reviews and send them to the chairman and to the Dean's Office
10. The student submits the thesis and other required documents to the Dean's Office
11. The employee of the Defence Office send the defence protocol to the chairman
12. The chairman organises distance defense using MS Teams
13. The chairman submits the defense report to the Dean's Office
14. All members of the commission sign the printed documents