**Rules for BA Examination at the Institute of International Studies for the International Relations – Global Studies Program**

**during the 2018/2019 Academic Year**

According to the Curriculum adopted for the International Relations – Global Studies Program and the degree awarding rules laid down in it, the Council of the Institute presents the rules for awarding degrees in the 2018/2019 academic year.

1. A precondition for taking the bachelor examination is:

1. Obtaining clearance for all the subjects (collecting the required number of ECTS points assigned to such subjects) and satisfying other requirements laid down in the curriculum [physical education, a chosen foreign language taught in the Foreign Language Centre (SPNJO) of the University of Wrocław];
2. Writing a diploma thesis as part of the *Diploma Seminar* course, which must receive a positive evaluation from a reviewer. The thesis should consist of at least 40 pages of normalised text and cover issues concerning the international relations understood in a broad sense. While working on the thesis, the student should demonstrate the basic skill of using academic writing techniques (bibliography, footnotes, a skill of gathering and analysing source materials).

2. A diploma thesis is one of the most important methods of verifying whether the student has achieved selected Major-Related Learning Outcomes for the *International Relations- Global Studies* program. A diploma thesis should be properly written both in terms of its content and language and editorial principles. A diploma thesis is evidence that the BA candidate has acquired, to the extent required by the Major-Related Learning Outcomes, knowledge of *International Relations- Global Studies* included in the canon of the field of study (defined in the Curriculum) and specialist knowledge resulting from the student’s major, and what is the most relevant – he or she is able to apply it by tackling specific fundamental research problems and tasks, confirming thus that he or she has mastered skills relating to the field of study and defined in the Major-Related Learning Outcomes. A diploma thesis should be authored solely and independently by the BA candidate. Any attempts to use works written by others and commit plagiarism are forbidden.

1. Thesis topics – after they have been discussed with and approved by the BA candidates – are formulated by academic teachers serving as supervisors. Submitting a list of final bachelor thesis topics by the supervisor is understood as the acknowledgement of their acceptance.
2. The list of diploma thesis topics is communicated to the competent Dean of the Faculty of Social Sciences.
3. The student should submit his or her diploma thesis within a deadline agreed on with the supervisor, however, not later than before the end of the last semester of study, taking into consideration the Diploma Thesis Archiving System (APD) procedure adopted by the Council of the Faculty of Social Sciences.
4. A date of examination is set by the competent Dean of the Faculty of Social Sciences. The Institute of International Studies is responsible for providing the student with effective information about the examination date.
5. A diploma thesis is reviewed by the supervisor and a person designated by the competent Dean of the Faculty of Social Sciences, who is both a researcher and academic or only an academic and holds at least a doctoral degree.
6. The diploma examination takes place before the Diploma Examination Board. It is comprised of the supervisor, a reviewer (reviewers – if necessary) and the Chairperson. The Diploma Examination Board is chaired by an academic teacher with at least a post-doctoral degree, who is designated by the competent Dean.
7. Academic teachers serving as reviewers should possess knowledge enabling them to evaluate the diploma thesis submitted for assessment and answers to questions asked at the examination in an impartial and due manner, with regard to the content.
8. The diploma examination is conducted in English.
9. The BA diploma examination is an oral exam. Its purpose is to verify the extent to which the student has achieved Major-Related Learning Outcomes set forth for undergraduate studies in the field of *International Relations*, in particular, as regards knowledge and skills. The diploma examination consists of two parts:

a) *In the first part:*

*- The BA candidate may, with the consent of the Board Chairperson, give a brief (no longer than 10-15 minutes) presentation of the thesis, focusing particularly on the research part and author’s own contribution to its preparation);*

*- After the thesis presentation by the BA candidate (if it was given) or immediately after the commencement of the examination, reviewers present their reviews;*

*- The person taking the examination has the full right to express his or her opinion about the reviews;*

*- Members of the Diploma Examination Board may ask, during or immediately after the thesis presentation, questions concerning the content of the thesis and research methodology;*

*b) In the second – examination – part, the student must respond to at least three questions relating to issues discussed during classes.*

*The questions are drawn by the Board from a published list of examination questions, approved by the Council of the Institute of International Studies.*

The responsibility for the content of the list of questions rests with the Chairperson of the Examination Board.

The list of examination questions has been attached hereto.

*12.* Any further provisions relating to the manner of evaluation, conditions for awarding the diploma and conditions for graduation are set out in ***the Rules and Regulations of studies at the University of Wrocław***.

Prepared by: Marta Ryniejska- Kiełdanowicz